

## MEMO

**TO:** Mayor Kasprzak  
Members of the Common Council

**FROM:** Assistant Fire Chief Randal Stone

**DATE:** December 20, 2012

**RE:** Fire and Ambulance Responses

For this week's period: December 12 to December 18 2012  
our Department has responded to the following:

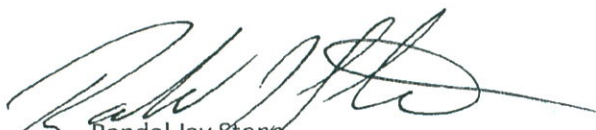
**Fire Calls** 22

Motor Vehicle Accidents / Hazardous Conditons	2
Emergency Medical Assist	9
Malicious False Calls	1
Automatic Alarms / Investigations	5
Service Calls	1
Hazardous Conditions	3
Rescue	1
	22

**Fire Calls** 22

**Ambulance Calls** 42

**Mutual Aids into the City** 8

  
Randal Jay Stone  
Assistant Fire Chief

# BUILDING INSPECTOR'S COMPLAINT REPORT: 12/18/12

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	DATE OF CORRECTION
12/14/2012	67	BRINKERHOFF ST	GARBAGE, BARBEQUE TIPPED OVER	CB		CORRECTIVE ACTION IN PROCESS	
12/14/2012	74	WALL ST	INCIDENT REPORT	CB		CORRECTIVE ACTION IN PROCESS	
12/17/2012	30	BUSHEY BOULEVARD	NOT ENOUGH HEAT	KB		CORRECTIVE ACTION IN PROCESS	

CITY OF PLATTSBURGH, NEW YORK  
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

"Nov 2012

REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City)	25-2540	0.00	0.00
Bingo Licenses (State)	1-0632	0.00	0.00
Bingo License Fees 3%	25-2540	222.80	222.80
Building Permits	25-2555	15906.00	15906.00
Circus License	25-2502	0.00	0.00
City Code	12-1255	0.00	0.00
Code Civil Compromise	26-2614	0.00	0.00
Contractor Fees	25-2557	100.00	100.00
Dog Licenses	25-2542	227.50	227.50
State Neuter/Spay surcharge		37.00	37.00
Extract of Records	12-1255	22.25	22.25
Game of Chance Lic. (City)	25-2541	0.00	0.00
Game of Chance Lic. (State)	1-0632	0.00	0.00
Gas Permits	15-1540	40.00	40.00
Going Out of Business Lic	25-2509	0.00	0.00
Hauler's Licenses	25-2505	0.00	0.00
Housing Code	21-2110	0.00	0.00
Impound Fees	15-1550	150.00	150.00
Interest Temp	1124-2401	36.36	36.36
Jeweler's Licenses	25-2503	0.00	0.00
Marriage Licenses	25-2545	175.00	400.00
Maps	12-1255	0.00	0.00
Notary Fees	12-1255	10.00	10.00
Peddler/Vendor Licenses	25-2503	0.00	0.00
Returned Check Charges	12-1255	0.00	0.00
Sign Permits	25-2590	50.00	50.00
Specifications	T-30	45.00	45.00
Special Use Permits	21-2110	0.00	0.00
Subdivision Fee	21-2110	0.00	0.00
Subdivision Ordinance	12-1255	0.00	0.00
Taxi Operator's Licenses	25-2507	225.00	225.00
Taxi Vehicle Licenses	25-2504	240.00	240.00
Tree/Stump Removal License	25-2508	0.00	0.00
Vital Statistics	16-1603	5026.00	5026.00
Zoning Ordinances	21-2110	0.00	0.00
Zoning Variances	21-2110	200.00	200.00
OTHER REVENUE			0.00
Riverwalk			
1127-2753	715.00		715.00
Auditorium			
1127-2752	0.00		0.00
Centennial Plaques			
1127-2705	0.00		0.00
Centennial Books			
1127-2656	40.00		40.00
Centennial Miscellaneous			
1127-2656	0.00		0.00
RECOVERED FUNDS			
Telephone			
1-1410000-4414	0.00		0.00
Postage			
1-1410000-4470	0.00		0.00
Print & Copy			
1-1410000-4431	0.00		0.00
DISBURSEMENTS:	\$23,385.91	\$307.00	\$23,692.91
N.Y.S. Dept of Health	\$225.00	Check No 1240	
N.Y.S. Dept of Ag & Mkts	\$37.00	Check No 1241	
Total Paid Others:			\$262.00
ADJUSTMENT: None			\$0.00
Chamberlain (Spec. Deposits)	\$45.00	Check No 1242	
Chamberlain (Net Revenues)	\$23,385.91	Check No 1243	
Amount Due City Chamberlain:			\$23,430.91
			\$23,692.91

Dated at Plattsburgh, New York

*Keith A. Herkalo*  
Keith A. Herkalo,  
City Clerk

13-Dec-12

# CITY OF PLATTSBURGH, NY

## STATEMENT OF CASH RECEIPTS

### Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning November 28, 2012 and ending on November 30, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	132.91
6126-2650	Sale of Scrap - Library Auction	-
6126-2655	Minor Sales	130.70
6127-2690	Lost/Damaged Property	-
6127-2701	Refund Prior Year Expense	-
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
	General	263.61
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	3.45
	<b>TOTAL</b>	<b>267.06</b>

Dated, Plattsburgh, NY: December 6, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:  
Two hundred sixty-seven and 06/100 dollars this 6th day of December 2012.

R. Marks  
Richard A. Marks  
City Chamberlain

SET\_17\_CPI  
CITY OF PLATTSBURGH 1001  
MISCELLANEOUS CASH  
Date / Time : 12/10/12 13:19  
Payment : \$ 263.61  
Receipt # : 217205  
Check/Credit Card #: MULTIPLE  
Clerk : 1427pjer



**Plattsburgh Police Department**  
45 Pine Street

**Plattsburgh, New York**

518-563-3411  
518-566-9000 (FAX)

DESMOND J. RACICOT  
Chief of Police

December 11, 2012

Mayor Donald M. Kasprzak  
And Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for November 2012.

Respectfully Submitted,

Chief Desmond J. Racicot  
Plattsburgh Police Department

HLS

## PARKING VIOLATIONS BUREAU

### Monthly Report for November 2012

	<u>NOV 2012</u>	<u>NOV 2011</u>
TICKETS ISSUED:	175	224
TICKETS COLLECTED:	175	192
REVENUE FOR MONTH:	\$3,870.00	\$4,980.75

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### YEAR TO DATE TOTALS:

	<u>NOV 2012</u>	<u>NOV 2011</u>
TICKETS ISSUED:	1904	3554
TICKETS COLLECTED:	1535	3257
REVENUE:	\$47,008.00	\$89,377.68
COMPARISON:	Parking tickets issued for Nov. 2012: Down 49 Parking tickets collected for Nov. 2012: Down 17 Revenue for Nov. 2012: Down \$1,110.75 Amount Dismissed: \$1,221.75	

Local Law P-4 of 2012

Amendment to City Code §206.7 Concerning Enforcement

Introduced by: Councilor Calnon on December 6, 2012.

Seconded by: Councilor Carpenter

Be It Enacted by the Common Council of the City of Plattsburgh as follows:

1. City Code § 206.7 is amended to read as follows:

This Chapter may be enforced by any police officer, peace officer or any code inspector employed in the office of the Building Inspector of the City of Plattsburgh.

2. This law shall take effect immediately upon approval by the mayor and filing with the Secretary of State.

In Favor:

Opposed:

The foregoing local law is hereby approved.

Date: \_\_\_\_\_

Donald M. Kasprzak, Mayor



# Plattsburgh, New York

**Richard A. Marks**  
City Chamberlain

**Department of Finance**  
6 Miller Street  
Plattsburgh, NY 12901  
518-563-7704 TEL  
518-563-1714 FAX

TO: Mayor Kasprzak

FROM: Richard Marks

DATE: December 17, 2012

RE: Aerial Fire Truck Revenue and Matching Contribution - Budget Adjustment

The following budget adjustment is requested to increase the General Fund estimated revenue and the appropriation of a matching contribution to be transferred to the aerial fire truck reserve in the 2012 budget:

Increase Estimated Revenue: General Fund – Local Grants 0000-1127-2706 \$21,500.00

Increase Appropriations: Transfer to Capital Reserve 1-9550-000-9000 \$21,500.00

This item was not included in the 2012 General Fund budget and the budget adjustment will authorize that matching funds will be transferred from the General Fund operating cash to the capital reserve for the purchase of an aerial fire truck once the local grant revenue, restricted for the same purpose, is received from SUNY for its 2012 contribution. This adjustment will increase estimated revenues and appropriations equally therefore it will not change the net balance of the 2012 General Fund budget.

It is further requested in this resolution to authorize the transfer of the 2011 estimated revenue received during the 2012 budget year from SUNY for their 2011 contribution and to provide the matching contribution for that receipt from the General Fund operating cash for a combined total transfer of \$43,000.

The aggregate transfer to the aerial fire truck capital reserve being authorized in this resolution is \$86,000 and this authorization will bring the total authorized reserve level to \$215,000 not including any accumulated interest earned to date.

Thank you for your attention to this request.

CC: Carole Garcia



**Plattsburgh Police Department**  
45 Pine Street

**Plattsburgh, New York**

518-563-3411  
518-566-9000 (FAX)

DESMOND J. RACICOT  
Chief of Police

December 13, 2012

Mayor Donald M. Kasprzak  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Gentlemen:

I respectfully request your approval to extend the contractual benefits for Officer Michael Lawliss for another 12 weeks due to an on the job injury on August 22, 2011. His first 12 week period will expire on 12/30/12.

Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot  
Plattsburgh Police Department

DJR/hls